

CLIENT MASTER UPDATION FORM

NDA SECURITIES LIMITED

(CIN : L74899DL1992PLC050366)

Member : NSE, BSE, MCX-SX, • DP : NSDL

Regd. & Corp. Office : 1002A, Arunachal, 19, Barakhamba Road, New Delhi-110 001

DP Division : E-157, 1st Floor, Kalkaji, New Delhi-110019, Ph.: 011-47152200 (30 Lines), Fax : 011-47152233

Web : www.ndaindia.com E-mail : info@ndaindia.com, investorcell@ndaindia.com



I/We am/are maintaining the following Account with you

DEMAT ACCOUNT DETAILS ☐ NSDL

DP ID									
Client ID									
1st Holder's Name									
2nd Holder's Name									
3rd Holder's Name									

Pursuant to the agreement(s) entered into by me/us with you, I/We am/are required to intimate you about any change in my/our address and other details.

I/We do hereby inform you that my/our new details as under :

Please tick (✓) on the check box (□) against the column for which the details are required to be changed/added.

<input type="checkbox"/>	Address							<input type="checkbox"/> Permanent <input type="checkbox"/> Correspondence (Please tick (✓) any one)	
	City					PIN Code			
	State					Country			
	Copy Attached : <input type="checkbox"/> Voter Id Card <input type="checkbox"/> Telephone Bill <input type="checkbox"/> Electricity Bill <input type="checkbox"/> Passport <input type="checkbox"/> Driving Licence <input type="checkbox"/> Others..... (Please refer to instructions mentioned overleaf)								
<input type="checkbox"/>	Phone No.				Mobile			Family Flag <input type="checkbox"/>	SMS Facility <input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/>	E-mail ID				Family Flag <input type="checkbox"/>	Standing Instructions for Credit		<input type="checkbox"/> Yes <input type="checkbox"/> No	

I hereby declare that the aforesaid mobile number or E-mail Id belongs to ☐ Me or ☐ My Family (spouse, dependent children and dependent parents).

☐ Bank Details Type ☐ Saving ☐ Current ☐ Others.....

Account No.												
Bank Name												
Branch												
MICR Code										IFSC Code		
Copy Attached : <input type="checkbox"/> Bank Statement <input type="checkbox"/> Pass Book <input type="checkbox"/> Signed Cancelled Cheque (with name preprinted) <input type="checkbox"/> Others..... (Please refer to instructions mentioned overleaf)												

I/We request you that in future all my/our Statement and any other communication be sent to the above address and e-mail address.
I/We request you to incorporate the change of address and other details etc. in your records at the earliest.

FOR OFFICE USE ONLY

Client Signature(s)

* All holders must sign in case of joint holders.

Checked by	
Entered by	
Verified by	

**FOLLOWING DOCUMENTS MAY BE ACCEPTED AS PROOF OF IDENTITY / PROOF OF ADDRESS (LOCAL / CORRESPONDENCE / FOREIGN) /
PROOF OF BANK DETAILS**

PROOF OF IDENTITY : (List of documents admissible as Proof of Identity)

- ☐ Unique Identification Number (UID) (Aadhaar) **and/or** ☐ Passport **and/or** ☐ Voter ID card **and/or** ☐ Driving License
- ☐ PAN Card with Photograph.
- ☐ Identity card/ document with applicant's Photo.
issued by any of the following :
- | | | |
|---|---|---|
| <input type="checkbox"/> Central/State Government and its Departments | <input type="checkbox"/> Statutory/Regulatory Authorities | <input type="checkbox"/> Public Sector Undertakings |
| <input type="checkbox"/> Scheduled Commercial Banks | <input type="checkbox"/> Public Financial Institutions | <input type="checkbox"/> Colleges affiliated to Universities |
| <input type="checkbox"/> Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council etc., to their Members. | | <input type="checkbox"/> and Credit cards/Debit cards issued by Banks |

PROOF OF ADDRESS : (List of documents admissible as Proof of Address)

(*Documents having an expiry date should be valid on the date of submission).

- ☐ Passport **and/or** ☐ Voter ID card **and/or** ☐ Ration Card **and/or** ☐ Registered Lease or Sale Agreement of Residence
- ☐ Driving License and/or ☐ Flat Maintenance Bill and/or ☐ Insurance Copy.
- ☐ Utility bills like Telephone Bill (only land line), Electricity bill or Gas bill - Not more than 3 months old.
- ☐ Bank Account Statement / Passbook - Not more than 3 months old.
- ☐ Self-declaration by High Court and Supreme Court judges, giving the new address in respect of their own accounts.
- ☐ Proof of address issued by any of the following :
- ☐ Bank Manager of Scheduled Commercial Banks/Scheduled Co-Operative Bank/Multinational Foreign Banks/Gazetted Officer/Notary Public/Elected representatives to the Legislative Assembly / Parliament / Documents issued by any Govt. or Statutory Authority.
- Identity card/ documents with address, issued by any of the following :
- | | | |
|---|---|---|
| <input type="checkbox"/> Central/State Government and its Departments | <input type="checkbox"/> Statutory/Regulatory Authorities | <input type="checkbox"/> Public Sector Undertakings |
| <input type="checkbox"/> Scheduled Commercial Banks | <input type="checkbox"/> Public Financial Institutions | <input type="checkbox"/> Colleges affiliated to Universities |
| <input type="checkbox"/> Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council etc., to their Members. | | <input type="checkbox"/> and Credit cards/Debit cards issued by Banks |
- ☐ For FII/sub account, Power of Attorney given by FII/sub-account to the Custodians (which are duly notarized and/or apostilled or consularised) that gives the registered address should be taken.
- ☐ The proof of address in the name of the spouse may be accepted.

PROOF OF BANK DETAILS : (Please provide any one from the following)

- ☐ Copy of cancelled cheque (For MICR & IFSC Verification) with printed name from the bank.
- ☐ Copy of bank passbook with name and address and copy of cancelled cheque. (For MICR Verification)
- ☐ Cancelled cheque and copy of bank statement with logo & name of the bank, displays the name, address and bank transactions/balance of the Client of the previous three months. The last three months should be considered with request to the date of receipt of Details Updation Form.

MICR No. = 9 Digit No. of the Bank's Branch appearing next to the Cheque No. In case payable at par cheque issued by the bank with 000XXX000 as MICR code. Please get your Bank's Branch MICR code from your Bank / Sheet under the cover page of cheque book, issued to you.

Note : For change of address please provide proof of identity, proof of address alongwith Annexure J or K (As applicable)